



**Rastriya Banijya Bank Limited**  
**Central Office**  
**General Service Department**  
**Singhdarbarplaza, Kathmandu**

**Invitation for Bids**

**Invitation for Bids for the Security Printing, Supply and Delivery of 40 Million MICR Cheque leaves with counterfoil, 4 Million each MICR Cheque cover & Requisition Slip**

*Contract Identification No: RBBL/GSD/G/ICB- 03/2016*

(First Date of publication: April 8, 2016)

1. RBBL has allocated funds towards the contract of procurement of Security Printing, Supply and Delivery of 40 Million MICR Cheque leaves with counterfoil, 4 Million each cheque cover & requisition slip and intends to apply part of the funds to cover eligible payments under the Contract (contract identification No. RBBL/GSD/G/ICB- 03/2016). Bidding is open to all eligible Bidders.
2. RBBL invites sealed bids from the **reliable & responsible printing firms** for the above entitled bid. Details of document required for eligibility of bidders/printing firms have been mentioned in Bid Data Sheet of ICB documents.
3. Bidding will be conducted through the International Competitive Bidding procedures specified in Public Procurement Act 2006 & RBBL, Financial Administration Regulations, 2011.
4. Interested bidders may obtain further information and inspect the bidding documents at the office of Rastriya Banijya Bank Ltd, Singh Durbar Plaza, Kathmandu, Nepal from 10.00 to 17.00 hours.
5. A complete set of Bidding Documents in English may be purchased by interested bidders within **May 22, 2016** during office hours (**17:00** hours) on the submission of a written application to the address below and upon cash payment of a non-refundable amount of NRs **5,000.00** (Five thousand Nepalese Rupees) or US \$ **55.00** (Fifty five) deposited in the Purchaser's account No **959902000** & entitled **revenue others** at any branch office of RBBL. If the local agent/firm of the Bidder wishes to purchase the Bidding Document on behalf of the Bidder, such firm/ agent shall also submit an authorization letter from the concerned Bidder and Permanent Account Number (PAN) registration certificate. If so requested, the Bidding Documents can also be sent by post/courier services upon payment of additional fee of NRs. **4000.00** or US\$ **43.00**. However, the Purchaser will not be responsible for delay or non-delivery of the documents so sent.
6. Pre-bid meeting shall be held at the address below at **10:30** hours, **May 06, 2016**
7. Sealed Bids must be submitted to the address mentioned below at or before 12:00 hours, **May 23, 2016** and the bid validity shall have a period of **Ninety (90)** days from the date of the deadline of the bid submission date.
8. All Bids must be accompanied by a bid security amounting 5% of the bid amount which shall be valid for thirty (30) days beyond the bid validity period of the bid. If the Bidder wishes to submit the bid security in the form of cash, the cash should be deposited in the Purchaser's account No **916120000** & entitled **earnest money** at RBBL Thapathali branch, Kathmandu, Nepal and submit the original receipt of the deposit amount of cash along with the bid.
9. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address mentioned below at **14:00** hours, **May 23, 2016**
10. The rates should be clearly written both in figure and in words. In case of ambiguity, the rates written in words shall prevail. Conditional rate shall not be entertained.
11. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
12. The Purchaser reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
13. The address referred above is:

Rastriya Banijya Bank Limited (RBBL)  
Central Office, General Service Department,  
Singh Durbar Plaza,, Kathmandu, Nepal  
Phone Number: +977-1-4252595 Ext. 2411, Fax Number:: 977-1-4249565  
Website: www.rbb.com.np; E-mail: [bhawesh.pradhananga@rbb.com.np](mailto:bhawesh.pradhananga@rbb.com.np)