



Rastriya Banijya Bank Limited
Central Office
General Service Department
Singhdarbarplaza, Kathmandu



Invitation for Bids

Invitation for Bids for the Security Printing, Supply and Delivery of MICR Cheque with counterfoil, Cheque cover & Requisition Slip

Contract Identification No: RBBL/GSD/G/ICB- 02/2015

(First Date of publication: July14, 2015)

1. RBBL has allocated funds towards the contract of procurement of Security Printing, Supply and Delivery of MICR Cheque with counterfoil, cheque cover & requisition slip and intends to apply part of the funds to cover eligible payments under the Contract (contract identification No. RBBL/GSD/G/ICB- 02/2015). Bidding is open to all eligible Bidders.
2. RBBL invites sealed bids from the eligible Bidders for the Security Printing, Supply and Delivery of MICR Cheque with counterfoil, cheque cover & requisition slip.
3. Bidding will be conducted through the International Competitive Bidding procedures specified in Public Procurement Act 2006 & RBBL, Financial Administration Regulations, 2011.
4. Interested eligible Bidders may obtain further information and inspect the bidding documents at the office of Rastriya Banijya Bank Ltd, Singh Durbar Plaza, Kathmandu, Nepal from 10.00 to 17.00 hours.
5. A complete set of Bidding Documents in English may be purchased by interested eligible Bidders within **Aug 27, 2015** during office hours (**17:00** hours) on the submission of a written application to the address below and upon cash payment of a non-refundable amount of NRs **5,000.00** (Five thousand Nepalese Rupees) or US \$ **55.00** (Fifty five). If the local agent of the Bidder wishes to purchase the Bidding Document on behalf of the Bidder, such agent shall also submit an authorization letter from the concerned Bidder along with attested copies of its (local agent) firm registration certificate and Permanent Account Number (PAN) registration certificate. If so requested, the Bidding Documents can also be sent by post/courier services upon payment of additional fee of NRs. 3500.00 or US\$ 35.00. However, the Purchaser will not be responsible for delay or non-delivery of the documents so sent.
6. Pre-bid meeting shall be held at the address below at **11:00** hours, **Aug 11, 2015**
7. Sealed Bids must be submitted to the address mentioned below at or before 12:00 hours, **Aug 28, 2015** and the bid validity shall have a period of **Ninety (90)** days from the date of the deadline of the bid submission date.
8. All Bids must be accompanied by a bid security amounting 5% of the bid amount which shall be valid for thirty (30) days beyond the bid validity period of the bid. If the Bidder wishes to submit the bid security in the form of cash, the cash should be deposited in the Purchaser's account No 916120000 & entitled earnest money at Thapathali branch, Kathmandu, Nepal and submit the receipt of the deposit amount of cash along with the bid.
9. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address mentioned below at **13:00** hours, **Aug 28, 2015**
10. The rates should be clearly written both in figure and in words. In case of ambiguity, the rates written in words shall prevail. Conditional rate shall not be entertained.
11. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
12. The Purchaser reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
13. The address referred above is:

Rastriya Banijya Bank Limited (RBBL)
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