

REQUEST FOR SUBMISSION OF EXPRESSION OF INTEREST (EOI)
For Development & Deployment of Loan Automation System (LAS) of Rastriya Banijya Bank Ltd.(RBBL)
(First date of publication 2078/09/27)

1. The Rastriya Banijya Bank Ltd now invites Expression of Interest (EOI) from eligible consulting firms ("consultant") to provide the following consulting services: **Procurement of Consultancy Service for Development & Deployment of Loan Automation System (LAS) of RBBL,2078**. Interested firm should submit an **Expression of Interest (EOI)** in their own format that shall include:
 - A Covering letter (with expression of interest and declaration to submit detailed proposal)
 - The Profile and applicable organizational certificates
 - An Area coverage with details breakdown and the concept note on how for this proposal
 - The Details of similar experience with evidence and
 - A Proposed team composition, designation and CVs of key team members.
 - The Documents to verify RBBL minimum qualification & experience requirement (*Important note: Noncompliance with minimum qualification requirement will be considered as ineligible for shortlisting*)
2. Interested eligible consultants may obtain further information and EOI document free of cost at the address Rastriya Banijya Bank Ltd, Central Office, General Service Department, Kathmandu, Nepal during office hours on or before **Magh 11, 2078 (Jan 25, 2022)**. A complete set of EOI Document is available online and can be downloaded from RBBL website **www.rbb.com.np**.
3. Consultants may associate with other consultants to enhance their qualifications.
4. Expression of interest shall be delivered *manually* to the **Rastriya Banijya Bank Ltd, Central Office, General Service Department, Singhadurbarplaza, Kathmandu, Nepal** during office hour on or before **Magh 12, 2078 (Jan 26, 2022)**
5. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
6. EOI will be assessed based on Qualification 50.0 %, Experience 40.0 %, and Capacity 10.0 % of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal (RFP). Minimum score to pass the EOI is: 60. Non compliance with minimum qualification requirement will be considered as ineligible for shortlisting. Consultant is requested to fill up & submit compliance sheet attached with EOI document
7. Required Experience & Qualification criteria for LAS of RBBL are as follows:
 - The consultant should have **at least 3 (three) years of experience** in the field of software development and deployment. The consultant **should submit customer references/experience letters to verify the required experience**. This is a **mandatory document for eligibility**. The bank will prefer experienced organizations in the field of software development and deployment.
 - The consultant should have successfully **developed, deployed & implemented system/software related to Loan automation or completely customized** in accordance to client requirement to **already developed loan related system in at least 1 (one) commercial bank within last seven years**. The consultant is **required to submit the latest customer references/experience letter/s** (letter date/letter issue date should not be more than **365 days** prior with reference to EOI published date) to verify the required requirement. Noncompliance with this minimum qualification requirement will be considered as ineligible for shortlisting. Higher preference will be given for consultant having higher specific experience.
 - The consultant should submit their list of project team members to be engaged in development & deployment of Loan Automation System with academic & professional qualifications and experience for following team viz. system analysis & design team, software development team, software testing/Quality Assurance (QA) team and software support team.
 - The consultant should have **at least 4 members** in the **Software Development team**, **4 members** in the **Software Support team**, at least **1 member** in **System Analysis and Design team** and at least **1 member** in the **Software Testing/Quality Assurance (QA) team**.
 - The minimum academic qualification of team members except for **software support team members** should be a **bachelor's degree in IT/Computer Science or Computer Application or Computer/Software Engineering or equivalent**. The minimum academic qualification of team members for the **software support team** should be **at least 10+2 or equivalent** in any academic discipline. The minimum experience of team members in the field of **system analysis & design, software development, software testing/Quality Assurance (QA) and software support** should not be less than **1 year** for eligibility. The consultant should submit listed team member's academic certificates and work experiences copy to fulfill the minimum academic qualification and experience. Noncompliance with this minimum qualification requirement will be considered as ineligible for shortlisting.
 - The proposed team having highly qualified, experienced and strong personnel will be given higher preferences
8. The RBBL reserves all the right to accept or reject one or all EOI proposals without assigning any reason whatsoever with its sole discretion.

