**Application form for Energy Efficiency Grant**

**REEEP-GREEN**

**Rastriya Banijya Bank Limited**

**Nov 2024**

**Application Form: Energy Efficiency Grant Financing under REEEP-GREEN**

*Application should be submitted along with all required documents by postal mail or hand delivery and e-mail to:*

|  |  |
| --- | --- |
| Rastriya Banijya Bank Limited | E-Mail: homraj.bhattarai@rbb.com.np |
| Department of Infrastructure Banking | Phone: +977 (1) 5721220 (ext. 2284) |
| Central Office, Singhadurbar Plaza | Mobile No. +977 9849658465  Fax:+9774252931 |
| Kathmandu, Nepal |  |

***Note:*** *Kindly refer to "Annex 01: Guideline for Energy Efficiency - Grant Mechanism" and "Annex 02: Decent Work Practices and Environmental Standards," enclosed with this application form to evaluate your eligibility for the grant.*

1. **Applicant Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Information (General)** | | **Main Contact Person**  **(Person in charge of the project)** | |
| Name |  | Name |  |
| Sector |  | Position |  |
| Address: Production unit |  | Address |  |
| Main Product/s |  | Telephone |  |
| Industry Scale | ☐ Small, ☐ medium, ☐ Large | E-Mail |  |
| **Company Information (Additional)** | | | |
| Annual Production Capacity (specify the unit) | |  | |
| Actual Production of the reference year (specify the unit) | |  | |
| Primary Energy Sources | |  | |
| Annual Energy Consumption (specify the unit) | |  | |
| Number of employees | | M: F: | |
| Standards Certification (eg. ISO, NS, etc.) | |  | |

1. **EE measure(s) to be implemented:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Energy Efficiency Measure(s)** | | **Investment amount (NPR)** | **Energy savings** | |
| **Energy (unit)** | **Cost (NPR)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

*(Additional rows may be added for more measures)*

|  |  |  |
| --- | --- | --- |
| **Description** | **Unit** | **Value** |
| Total cost of Implementation |  |  |
| * Machinery/Equipment |  |  |
| * Shipping |  |  |
| * Installation and commissioning |  |  |
| Electricity savings per year |  |  |
| Thermal energy savings per year (diesel, biomass, coal etc.) |  |  |
| Cost Savings |  |  |
| **Title of Energy Audit** |  | |
| Name of Auditor (s) |  | |
| Date of Audit |  | |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

|  |  |
| --- | --- |
| **Total Investment (NPR)** |  |
| Source of Funding |  |
| Equity (NPR) |  |
| Bank Loan ( If applicable) (NPR) |  |
| Total Funding ( Equity + Bank Loan) (NPR) |  |
| Energy Audit cost (NPR) |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |

1. **Overall Cost-benefit Analysis (for all the proposed EE measures combined):**

|  |  |
| --- | --- |
| **Description** | **Value/Comment** |
| Total cost of investment, NPR |  |
| Total Energy Savings with unit |  |
| Total Cost Savings, NPR |  |
| Simple Payback Period, months |  |

1. **Financial Information of the Organization:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **Existing** | **Proposed** | **Total** | **Value/Comment** |
| Fixed Assets |  |  |  |  |
| Share Capital |  |  |  |  |
| Reserve & Surplus |  |  |  |  |
| Bank Loan - Term Loans |  |  |  |  |
| Funding Sources |  |  |  |  |
| Internal Funds   * Equity * R&S |  |  |  |  |
| * Term Loans |  |  |  |  |
| * Grants |  |  |  |  |
| * Any other source |  |  |  |  |

|  |  |
| --- | --- |
| **Name of the Financial Auditor** |  |
| UDIN |  |
| Fiscal Year |  |
| Date of Audit |  |

1. **Implementation Plan:**

|  |  |  |  |
| --- | --- | --- | --- |
| **EE Measure(s)** | **Start Date** | **Completion Date** | **Responsible Personnel** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*(Should be presented for each measure: additional table may be added for more measures)*

**Declaration**

I hereby declare that the information provided is true and correct to the best of my knowledge and belief and that the following codes of conduct have not been breached by my/our company:

* The company consents to comply with the 'Decent Work practice and environmental standards', followed/adopted by REEEP-GREEN
* Labor Act 2074 (2017 AD)
* Child Labor (Prohibition and Regulation) Act 2056 (2000 AD)
* Environmental Protection Act (EPA) 2076 (2019 AD)
* Environmental Protection Regulations (EPR) 2077 (2020 AD)
* Asset (Money) Laundering Prevention Act 2064 (2008 AD)
* The company is not blacklisted by Credit Information Bureau of Nepal, and
* There is no legal case pending against the company in the Labor Court or any other Court of Nepal.

**Name of Signatory:**

**Signature, Date:**

**Company Stamp:**

1. **Documents Required (to be submitted along with the application):**

|  |  |
| --- | --- |
| **Mandatory** | |
| Application Form (In the prescribed Format) |  |
| Energy Audit Report |  |
| Minutes of the Company |  |
| Latest Financial Audit Report with UDIN |  |
| Latest Tax Clearance Certificate |  |
| Projected Financial Statements (Minimum period covering project Simple Pay Back) |  |
| Offers of Equipment Suppliers for each measure(s) (Minimum 3 quotations, if not applicable, proper justification required) |  |
| Declaration of Undertaking |  |
| Registration Certificate from Company Registrar in Nepal |  |
| Business Plan / Feasibility Report |  |
| Declaration of Undertaking |  |
| **If available/applicable:** | |
| IEE / EIA (As per the requirement) |  |
| Credit Rating |  |
| Standards (ISO, NS, any other) |  |
| Bank letter stating issuance of loan |  |

1. **Description of Energy Efficiency Measures:**

*(Information in this heading should be provided for each measure. Use separate page for each measure)*

***EE Measure:***

Number (as in section B): \_\_\_\_\_ Number (as in EA report): \_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| Estimated Implementation | Start Date: | End Date: |
| Technical Lifetime: year/months |  | |
| Country of origin of equipment/technology |  | |

*Please describe the EE measures and provide information on how this will improve the energy efficiency of your company in the box below.*

**Declaration of Undertaking**

We hereby declare, our firm understanding and commitment to the conditions and requirements stipulated by RBBL for the grant provided to implement energy efficiency measures in our operations. We are committed to ensuring that this project aligns with international and national standards of Decent Work, environmental protection, and transparent governance.

First and foremost, we pledge to fully comply with the Decent Work practices as outlined by the International Labor Organization (ILO). This includes adhering to the principles of freedom of association, the elimination of forced or compulsory labor, the abolition of child labor, and the elimination of discrimination in respect of employment and occupation. We are dedicated to maintaining a safe, healthy, and equitable working environment for all our employees.

In addition, we assure that all activities related to this grant will strictly follow the relevant environmental laws and standards as mandated by the national regulations. We are committed to minimizing our environmental footprint and ensuring that our operations contribute to sustainable development. This includes implementing measures to reduce energy consumption, manage waste responsibly, and prevent pollution in all forms.

Furthermore, we commit to conducting all procurement procedures with the utmost honesty and transparency. We will ensure that all procurement activities are carried out in a fair and competitive manner, free from corruption or conflicts of interest. All procurement documentation will be made available for audit and review as required by the grant guidelines.

We fully understand and accept all conditions laid down in the grant guidelines. We will ensure diligent compliance with these guidelines throughout the duration of the project. We are committed to delivering the project objectives and maximizing the benefits of the energy efficiency measures for both our organization and the broader community.

By signing this declaration, we reaffirm our commitment to responsible, ethical, and sustainable business practices, as well as our dedication to the successful implementation of the energy efficiency measures supported by this grant.

|  |  |  |
| --- | --- | --- |
| -------------------------------------- | ------------------------------------- | ------------------------------------ |
| Applicant Name | Applicant Signature | Company Name & Stamp |
| ------------------------------------ | ------------------------------------- |  |
| Place | Date |  |

**Annex 01:** Guideline for Energy Efficiency - Grant Mechanism

**Exhibit 01-** Detailed Energy Audit (DEA)/ Investment Grade Energy Audit (IGEA) Report Format

**Exhibit 02-** Targeted Energy Audit Report Format